Calling emergency help at a large venue: information to have ready

Complete with the actual workplace arrangements. Read the accompanying guide, agree the local procedure and identify who will check the record.

Venue / role / date	
Exact address/location	
access point	
caller contact	
help called/time	
first aider	
responder guide	
handover	

Follow-up

Action	Owner	Due / trigger	Completed

Keep completed records with the appropriate access restrictions. Save your entries before closing.

Read the accompanying guide online